

**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES  
TO OFFERORS OR RESPONDENTS**

**L.1 FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)**

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. In lieu of submitting the full text of those provisions, the Offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <https://www.acquisition.gov/far/>

<b>FAR</b>	<b>TITLE</b>	<b>DATE</b>
52.204-7	SYSTEM FOR AWARD MANAGEMENT	OCT 2018
52.204-16	COMMERCIAL AND GOVERNMENT ENTITY CODE REPORTING	AUG 2020
52.214-34	SUBMISSION OF OFFERS IN THE ENGLISH LANGUAGE	APR 1991
52.214-35	SUBMISSION OF OFFERS IN U.S. CURRENCY	APR 1991
52.215-1	INSTRUCTIONS TO OFFERORS - COMPETITIVE ACQUISITION	JAN 2017
52.222-24	PRE-AWARD ON-SITE EQUAL OPPORTUNITY COMPLIANCE EVALUATION	FEB 1999
52.222-46	EVALUATION OF COMPENSATION FOR PROFESSIONAL EMPLOYEES	FEB 1993
52.222-56	CERTIFICATION REGARDING TRAFFICKING IN PERSONS COMPLIANCE PLAN	OCT 2020
52.237-10	IDENTIFICATION OF UNCOMPENSATED OVERTIME	MAR 2015

**L.2 FAR AND GSAR PROVISIONS**

The following FAR and GSAR provisions are applicable to this solicitation and are provided in full text.

**L.2.1 FAR 52.216-1 Type of Contract (APR 1984)**

The Government contemplates award of multiple indefinite-delivery, indefinite-quantity contracts resulting from this solicitation.

(End of provision)

#### **L.2.2 FAR 52.216-27 Single or Multiple Awards (OCT 1995)**

The Government may elect to award multiple task order contracts for the same or similar supplies or services to two or more sources under this solicitation.

A total of four MA-IDIQ contracts (Pools) will result from this solicitation. Each pool will be a separate multiple-award, indefinite-delivery indefinite-quantity task order contract.

(End of provision)

#### **L.2.3 FAR 52.233-2 Service of Protest (SEP 2006)**

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from:

Polaris@gsa.gov

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

#### **L.2.4 FAR 52.207-6 SOLICITATION OF OFFERS FROM SMALL BUSINESS CONCERNS AND SMALL BUSINESS TEAMING ARRANGEMENTS OR JOINT VENTURES (MULTIPLE-AWARD CONTRACTS) (OCT 2016)**

(a) *Definition.* "Small Business Teaming Arrangement," as used in this provision-

(1) Means an arrangement where-

(i) Two or more small business concerns have formed a joint venture; or

(ii) A small business offeror agrees with one or more other small business concerns to have them act as its subcontractors under a specified Government contract. A Small Business Teaming Arrangement between the Offeror and its small business subcontractor(s) exists through a written agreement between the parties that-

(A) Is specifically referred to as a "Small Business Teaming Arrangement"; and

(B) Sets forth the different responsibilities, roles, and percentages (or other allocations) of work as it relates to the acquisition;

(2) (i) For civilian agencies, may include two business concerns in a mentor-protégé relationship when both the mentor and the protégé are small or the protégé is small and the concerns have received an exception to affiliation pursuant to 13 CFR 121.103(h)(3)(ii) or (iii).

(ii) For DoD, may include two business concerns in a mentor-protégé relationship in the Department of Defense Pilot Mentor-Protégé Program (see section 831 of the National Defense Authorization Act for Fiscal Year 1991 (Public Law 101-510; 10 U.S.C. 2302

note)) when both the mentor and the protégé are small. There is no exception to joint venture size affiliation for offers received from teaming arrangements under the Department of Defense Pilot Mentor-Protégé Program; and

(3) See 13 CFR 121.103(b)(9) regarding the exception to affiliation for offers received from Small Business Teaming Arrangements in the case of a solicitation of offers for a bundled contract with a reserve.

(b) The Government is soliciting and will consider offers from any responsible source, including responsible small business concerns and offers from Small Business Teaming Arrangements or joint ventures of small business concerns.

(End of provision)

#### **L.2.5 GSAR 552.217-71 NOTICE REGARDING OPTION(S) (NOV 1992)**

The General Services Administration (GSA) has included an option to extend the term of this contract in order to demonstrate the value it places on quality performance by providing a mechanism for continuing a contractual relationship with a successful Offeror that performs at a level which meets or exceeds GSA's quality performance expectations as communicated to the Contractor, in writing, by the Contracting Officer or designated representative. When deciding whether to exercise the option, the Contracting Officer will consider the quality of the Contractor's past performance under this contract in accordance with 48 CFR 517.207.

(End of provision)

#### **L.3 PROPOSAL SUBMISSION INSTRUCTIONS**

The following instructions are for the preparation and submission of proposals. The purpose of this section is to establish requirements for the format and content of proposals so proposals contain all essential information and can be evaluated equitably.

Offerors are instructed to read the entire solicitation document, including all attachments in Section J, prior to submitting questions and/or preparing an offer. Omission of any information from the proposal submission requirements may result in rejection of the offer.

A total of four MA-IDIQ contracts (Pools) will result from this solicitation. An Offeror (as identified in Block 15A of the SF33) may only submit a single proposal in any given Pool. Any Offeror found submitting more than one proposal in a given (single) Pool shall have ALL of its offers in that pool disqualified and removed from further award consideration.

A small business concern may participate under multiple proposals (e.g., offeror, proposed subcontractor, joint venture member), however, per L.5.2, Relevant Experience, no project, to include Primary Relevant Experience and Emerging Technology Relevant Experience, may be used in more than one proposal for the same Pool under this Solicitation. Projects used in more than one proposal in a given Pool will be removed from all proposals and will not be evaluated as part of any Offeror's proposal. It is the Offeror's sole responsibility to ensure that the projects submitted as part of its proposal are not submitted in any other proposals for the same pool.

An Offeror may submit a single offer to be considered for any of the pools it is eligible for (i.e., an offer submitted by a HUBZone small business could be considered for both the HUBZone pool and the small business set-aside pool).

All information within the page limitations of the proposal is subject to evaluation. The Government will evaluate proposals in accordance with the evaluation criteria set forth in Sections L and M of this solicitation.

Offerors may make minor formatting changes to Section K and Section J templates used in proposal submission. For example, minor formatting changes include such things as adjusting page breaks, adding corporate identification logos, identifying proposal volume identifiers in the headers and footers, including disclaimers of proprietary information.

The electronic solicitation documents, as posted on <http://www.sam.gov>, shall be the "official" documents for this solicitation.

The Government will not reimburse Offerors for any cost incurred for the preparation and submission of a proposal in response to this solicitation.

All proposal information is subject to verification by the Government. The Offeror is required to ensure all proposal information submitted is verifiable. If the GSA Source Selection Team detects a high degree of unverifiable, contradictory or unsubstantiated information submitted in an Offeror's proposal, the Government will end the proposal evaluation, and the Offeror will be removed from being considered for award. Falsification of any proposal submission, documents, or statements may subject the Offeror to civil or criminal prosecution under Section 1001 of Title 18 of the United States Code.

NOTE: This solicitation instructs Offerors to provide supporting documentation for all scored evaluation criteria. While some sub-sections of Section L may indicate an Offeror shall provide a particular form of documentation for validation purposes, Offerors may provide additional verifiable documentation to validate any claimed scoring elements.

### **L.3.1 Official Legal Offering Entity**

All the evaluation elements an Offeror is claiming credit for in accordance with Section L.5., Volumes 1 through 6, must be in the Offeror's name as submitted in Block 15A on the Standard Form (SF) 33, Solicitation, Offer and Award, with a corresponding CAGE Code and DUNS Number/Unique Entity Identifier in SAM.GOV that matches the Offeror name on the SF33, Block 15A. (See Section L.5.1.1.).

See Section L.5.1.3 and L.5.1.4 for the only exceptions to this requirement.

### **L.3.2 Mergers, Acquisitions, Novations, and Change-of-Name Agreements, as Applicable**

By the closing date of this solicitation, if a company has acquired part or all of another company, the transferee company (the company acquiring the other company) may claim credit for the additional points for Relevant Experience Projects and the Past Performance projects so long as a Government-approved novation of a U.S. Federal contract from one contractor to another has been made. The company who sold the part of its company that performed the project may not claim the novated project(s) in a Polaris proposal.

For example, Company XYZ performed a relevant experience project under its Subsidiary, ABC Inc. under Contract Number 12345. Company XYZ sold ABC Inc. to FGH Company and Contract Number 12345 was officially novated to FGH Company by a Contracting Officer on May 1, 2020. FGH Company (and only FGH Company) can claim credit for the relevant experience project under Contract Number 12345 once the novation is completed. Company XYZ may not claim Contract Number 12345 once the novation is completed.

### **L.3.3 Inverted Domestic Corporations**

Inverted Domestic Corporations are not eligible for award under this solicitation.

“Inverted Domestic Corporation”, as defined in FAR 52.209-10, means a foreign incorporated entity which is treated as an inverted domestic corporation under 6 U.S.C. 395(b), i.e., a corporation that used to be incorporated in the United States, or used to be a partnership in the United States, but now is incorporated in a foreign country, or is a subsidiary whose parent corporation is incorporated in a foreign country, that meets the criteria specified in 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c). An inverted domestic corporation as herein defined does not meet the definition of an inverted domestic corporation as defined by the Internal Revenue Code at 26 U.S.C. 7874.

### **L.3.4 Proposal Due Date and Submission Instructions**

THESE INSTRUCTIONS WILL BE INCLUDED IN FINAL RFP

### **L.3.5 Solicitation Questions**

THESE INSTRUCTIONS WILL BE INCLUDED IN FINAL RFP

### **L.3.6 Pre-proposal Conference**

THESE INSTRUCTIONS WILL BE INCLUDED IN FINAL RFP

## **L.4 PROPOSAL FORMAT AND LIMITATIONS**

The Offeror's proposal shall be formatted into six (6) separate electronic folders by Volume Number and Title as follows:

- Volume 1 – General
- Volume 2 – Relevant Experience
- Volume 3 – Past Performance
- Volume 4 – Systems, Certifications, and Clearances
- Volume 5 – Risk Assessment
- Volume 6 – Responsibility

Offerors shall include all six (6) electronic folders and proposal documents with all files in an uncompressed native format. See Proposal Table Format below. Nothing may be included except the proposal files in accordance with the instructions in Section L.5.

It is the sole responsibility of the Offeror to ensure that the electronic files submitted are virus free and can be opened and read by the government. Proposal submissions shall not be locked, encrypted, or otherwise contain barriers to opening.

All proposal documents shall be in Adobe (pdf) format.

## **L.5 PROPOSAL CONTENT**

Proposals will be submitted electronically via a proposal management system. Additional information will be provided prior to the final RFP. Page limitations are to be determined.

### **L.5.1 Volume 1 - General**

To be eligible for an award, the Offeror must adhere to the directions and submit the following information under Volume 1 – General.

#### **L.5.1.1 Standard Form (SF) 33**

“Offeror” means the official legal offering entity identified in Block 15A on the Standard Form (SF) 33, Solicitation, Offer and Award.

Using the SF33 form, Solicitation, Offer and Award, posted with the solicitation in <http://www.sam.gov>, the Offeror shall fill out blocks 13 through 18 accordingly;

1. The Government requires a minimum acceptance period of not less than 365 calendar days. The Government has filled in Block 12 of the SF33 with the minimum acceptance period of 365 calendar days. "Acceptance Period" means the number of calendar days available to the Government for awarding a Contract from the date specified in this solicitation for receipt of offers. Your offer may only specify an acceptance period that is equal to or longer than the Government's minimum requirement.
2. If any amendments to the solicitation are issued, the Offeror must acknowledge each amendment number and date in Block 14 of the SF33 or complete Blocks 8 and 15 of the SF30 for each amendment.
3. The Offeror's Legal Name and Address in Block 15A on the SF33 must match the information for the Offeror in SAM.GOV at <http://www.sam.gov>, including the corresponding Commercial and Government Agency (CAGE) Code Number, DUNS Number and Unique Entity Identifier (UEI). The Offeror shall also include their DUNS and UEI within Block 15A. The information within Block 15A will be utilized to determine the offering entity.
4. The Name, Title, Signature and Date identified in Block 16, 17, 18, must be an authorized representative with authority to commit the Offeror to contractual obligations.

#### **L.5.1.2 Document Verification and Self Scoring Worksheet**

The Offeror shall submit a completed Attachment J.P-1 Document Verification and Self Scoring Worksheet. No other format or additional proposal documentation will be considered.

Within the worksheet, the Offeror shall identify to which Pool(s) the offer is applicable.

### **L.5.1.3 Contractor Teaming Arrangements, if applicable**

Contractor teaming arrangement (CTA) means an arrangement in which –

1. Two or more companies form a partnership or joint venture to act as a potential prime contractor; or
2. A potential prime contractor agrees with one or more other companies to have them act as its subcontractors under a specified Government contract or acquisition program.

#### **L.5.1.3.1 Partnership or Joint Venture, if applicable**

Two or more companies may form a partnership or joint venture, hereafter referred to as a joint venture, to submit a proposal in response to this solicitation.

Offerors submitting as a joint venture may submit a proposal under this solicitation subject to the following conditions:

1. The joint venture is registered in SAM.GOV and has a corresponding UEI / DUNS Number.
2. The joint venture meets the definition of a joint venture for size determination purposes (13 CFR 125.8).
3. A joint venture shall submit elements identified in Section L.5, Volumes 1 through 6 in accordance with other sections of this solicitation and as follows:
  - Volume 1 - The joint venture must fill out and submit the Representations and Certifications in Section K. Each member of the joint venture must also submit their individual Representations and Certifications in Section K. All other elements submitted for Volume 1 must be in the name of the joint venture.
  - Volume 2 - Relevant experience projects may be from the joint venture or an individual member of the joint venture. Within a proposal from a mentor-protégé arrangement, no more than three primary relevant experience projects may be provided by the mentor.
  - Volume 3 - Past performance examples may be from the joint venture or an individual member of the joint venture.
  - Volume 4 - Offerors submitting as a joint venture must provide evidence of any claimed system or certification in the name of the joint venture itself or in the name of a member of the joint venture. Any claimed clearance must be in the name of the joint venture itself or in the name of every member of the joint venture. Scoring will only be awarded for the clearance levels that are in the name of the joint venture itself or have been met/exceeded by all members.
  - Volume 5 - Risk assessment elements are based on all teaming arrangements (if any) within the proposal.
  - Volume 6 - Financial responsibility documents required by Volume 6 must be submitted for each member of the joint venture.
4. The Offeror must submit a complete copy of the joint venture agreement that established the CTA relationship, and the agreement must meet the requirements of FAR 52.207-6 and 13 CFR 125.8, 13 CFR 125.9, 13 CFR 125.18, 13 CFR 126.616, and/or 13 CFR 127.506, as applicable.

5. If offering as an SBA Mentor-Protégé arrangement, the Offeror must submit evidence that the Small Business Administration approved its Mentor-Protégé agreement. Failure to submit a copy of the approved Mentor-Protégé Agreement with the offer will result in the offer being summarily rejected. GSA is not obligated to acquire this information for an offeror.
6. The Offeror must submit a completed Attachment J.P-5 identifying the company that performed each Relevant Experience Project, the performing company's relationship to the offeror, and their current size and socioeconomic status. Current size and socioeconomic status is based on the representation made in Section K of the proposal.

Failure to provide the Government with the requested documentation establishing the joint venture will be considered a material nonconformity and will result in the Offer being rejected.

#### **L.5.1.3.2 Proposed Subcontractors, if applicable**

An Offeror may agree with one or more other small businesses to have them act as its subcontractors under a potential Polaris award.

Offerors submitting a proposal that includes proposed subcontractors may submit a proposal under this solicitation subject to the following conditions:

1. The Offeror and all proposed subcontractors must be registered in SAM.GOV and have a corresponding UEI/DUNS Number.
2. The Offeror and all proposed subcontractors must represent as small businesses for North American Industry Classification System (NAICS) 541512 within SAM.GOV.
3. An Offeror with proposed subcontractors shall submit elements identified in Section L.5, Volumes 1 through 6 in accordance with other sections of this solicitation and as follows:
  - Volume 1 - The Offeror must fill out and submit the Representations and Certifications in Section K. Each proposed subcontractor must also submit their individual Representations and Certifications in Section K. All other elements submitted for Volume 1 must be in the name of the Offeror.
  - Volume 2 - Relevant experience projects may be from the Offeror or any proposed subcontractor.
  - Volume 3 - Past performance examples may be from the Offeror or any proposed subcontractor.
  - Volume 4 - Any systems, certifications, and clearances claimed within section L.5.4 must be in the name of the Offeror. Systems, certifications, and clearances held by proposed subcontractors will not be considered for scoring and shall not be submitted within the proposal.
  - Volume 5 - Risk assessment elements are based on all teaming arrangements (if any) within the proposal.
  - Volume 6 - Financial responsibility documents must be submitted for the Offeror.
4. The Offeror must submit a Subcontractor Letter of Commitment for each proposed subcontractor. The Government has the right to accept those letters of commitment at face value. The intended use of such letters is to support Government validation of any subcontractor



experience or past performance an offering prime identifies in response to this solicitation. The Government will not consider experience or past performance from subcontractors identified by Offerors for which there is not a conforming Subcontractor Letter of Commitment. The information identified below is required for any Subcontractor Letter of Commitment to be deemed conforming, and no other information contained therein will be considered:

- i. A statement of commitment by the proposed subcontractor to support the Offeror in performance of Polaris task orders.
  - ii. A statement by the proposed subcontractor authorizing use of their relevant experience and past performance in support of the offering prime contractor's Polaris proposal.
  - iii. A statement of understanding that on Polaris, a small business concern contracting for services will not pay more than 50 percent of the amount paid by the Government for contract performance to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 50 percent subcontract amount that cannot be exceeded. When a contract includes both services and supplies, the 50 percent limitation shall apply only to the service portion of the contract.
  - iv. Offering prime contractor's legal name and UEI / DUNS number.
  - v. Proposed subcontractor's legal name and UEI / DUNS number.
  - vi. Name, phone number, and email address of the subcontractor's representative able to validate the letter's content.
  - vii. Signature of a representative with the authority to bind the proposed subcontractor.
5. The Offeror must submit a completed Attachment J.P-5 identifying the company that performed each Relevant Experience Project, the performing company's relationship to the offeror and their current size and socioeconomic status. Current size and socioeconomic status is based on the representation made in Section K for the proposal.

Identification of proposed subcontractors does not result in consent of them for any particular task order; rather it addresses this solicitation requirement. Consenting to specific subcontractors will still be needed on individual task orders when required by the OCO consistent with FAR 44.2, Consent to Subcontracts.

#### **L.5.1.4 Meaningful Relationship Commitment Letters, if applicable**

Within a corporate structure, an Offeror may utilize resources from a Parent Company, Affiliate, Division, and/or Subsidiary. GSA will allow an Offeror to take credit for any evaluation element, including relevant experience project(s), system(s), or certification(s) from a Parent Company, Affiliate, Division, and/or Subsidiary so long as there is a meaningful relationship to the Offeror and commitment letters are provided to the Government.

"Affiliates" are business concerns that are affiliates of each other if, directly or indirectly, either one controls or has the power to control the other, or another concern controls or has the power to control both.

"Division" is a separate business unit of a company representing a specific business function.

"Subsidiary" means an entity in which more than 50 percent of the entity is owned directly by a parent corporation; or through another subsidiary of a parent corporation.

For the purposes of Polaris, a “meaningful relationship” exists within a corporate structure when at least one of the following conditions exists:

- An entity is a wholly owned subsidiary of a parent organization.
- An entity is a parent of a wholly owned subsidiary.
- An entity operates under a single internal operational unit.
- An entity operates under a consolidated accounting system.
- An entity operates under a consolidated purchasing system.
- An entity operates under a consolidated human resources or personnel system.
- An entity operates under common policy and corporate guidelines.
- Operating structure between the entities includes internal organizational reporting lines and management chains for “lines of business” that operate across the formal corporate subsidiaries.

When an Offeror is sharing resources from other entities by way of a Meaningful Relationship within a Corporate Structure, only one Offer (e.g., proposal) from that Corporate Structure shall be submitted within any pool. Submission of more than one offer from the same Corporate Structure within a single pool will result in the rejection of all offers from the Corporate Structure for the pool. For each meaningful relationship identified for Polaris proposal elements, the Offeror must provide a Meaningful Relationship Commitment Letter that includes the following:

1. Clear and legal identification of the meaningful relationship between the Offeror and entity identified.
2. A statement of commitment as to the performance and utilization of the identified entity’s resources on Polaris task orders.
3. Each applicable proposal element must be clearly and specifically identified.
4. Signatures of a Corporate Officer/Official for both the Offeror and Meaningful Relationship Entity.

In the event that a parent organization has complete and full control over all meaningful relationship entities, the parent entity may prepare a single Meaningful Relationship Commitment Letter that identifies all elements required above.

For example, if ABC Inc. is the official legal offering entity and ABC Inc. is taking credit for their subsidiary, Best R&D L.L.C.’s DCMA approved “Purchasing System”; ABC Inc. must show how Polaris task orders will be processed through Best R&D L.L.C.’s Purchasing System. Furthermore, ABC Inc. must submit a “commitment letter” between ABC Inc. and Best R&D L.L.C. that they will, in fact, process ABC Inc.’s Polaris task orders through Best R&D L.L.C.’s Purchasing System. This example applies to all the proposal submission documents that involve resources/experience from other than the official legal offering entity.

Meaningful relationship commitment letters will be incorporated either by reference into any resulting contract award or into the resulting contract award via attachment.

Meaningful relationship commitment letters shall only be used within the offering Prime Contractor’s corporate structure. They are not available for use by subcontractors in a Prime/Sub CTA or members of a joint venture or partnership CTA.

#### **L.5.1.5 Professional Employee Compensation Plan**

The Government is concerned with the quality and stability of the work force to be employed on this contract. Professional compensation that is unrealistically low or not in reasonable relationship to the various job categories may impair the Contractor's ability to attract and retain competent professional service employees or may be viewed as evidence of failure to comprehend the complexity of future task order requirements.

Task orders under this contract may be subject to FAR 52.222-46, Evaluation of Compensation for Professional Employees.

The Offeror shall submit a Professional Employee Compensation Plan that addresses the Offeror's methodology for determining salaries and fringe benefits for their professional employees in preparation of future task order requirements under Polaris.

The professional employee compensation plan will be incorporated by reference into any resulting Polaris Contract.

#### **L.5.1.6 Uncompensated Overtime Policy**

"Uncompensated overtime" means the hours worked without additional compensation in excess of an average of 40 hours per week by direct charge employees who are exempt from the Fair Labor Standards Act. Compensated personal absences such as holidays, vacations, and sick leave shall be included in the normal workweek for purposes of computing uncompensated overtime hours.

Task orders may be subject to FAR 52.237-10, Identification of Uncompensated Overtime when services to be required are on the basis of the number of hours to be provided.

The Offeror shall submit their policy for addressing uncompensated overtime consistent with its cost accounting practices used to accumulate and report uncompensated overtime hours in preparation of future task order requirements under this contract.

The uncompensated overtime policy will be incorporated by reference into any resulting Polaris Contract.

#### **L.5.1.6 Representations and Certifications**

The Offeror shall complete and submit all Representations and Certifications in accordance with the instructions in Section K and Section L.

#### **L.5.2 Volume 2 - Relevant Experience**

**a.** The **Primary** category of relevant experience is tied solely to the projects submitted under Section L.5.2.2, Relevant Experience Submission. The Offeror shall utilize Attachment J.P-2, Relevant Experience (Primary) Project Template, (J.P-2) for each submitted project. Any other format will be rejected as a material non-conformity with no scoring received for the project

The Offeror shall document and attach verification documents in accordance with L.5.2.2.1.1, Verification of Primary Relevant Experience Submission (Federal Contracts), or in accordance with L.5.2.2.1.2, Verification of Primary Relevant Experience Submission (Non-Federal Contracts and federal government subcontracts)

**b. The Emerging Technology** category of relevant experience is tied solely to the projects submitted under Section L.5.2.3, Emerging Technology Relevant Experience. The Offeror shall document and attach verification documents in accordance with L.5.2.3.1.1, Verification of Emerging Technology Relevant Experience Submission, by utilizing Attachment J.P-3, Relevant Experience (Emerging Technology) Project Template, (J.P-3). Any other format will be rejected as a material non-conformity. **NOTE:** The Offeror must substantiate all the information through the verification method identified in Section L.5.2.3.1.1.

#### **L.5.2.1 Relevant Experience Projects (Definitions)**

A Relevant Experience “**project**” is defined as (1) a single contract; (2) a single task order awarded under a Multiple Award contract (as defined below); (3) a single task order awarded under a master Single-Award Indefinite Delivery task order contract (Definite Quantity, Requirements, or Indefinite Quantity) (FAR 16.5); (4) a single task order placed under a Federal Supply Schedule contract (FAR 8.405-2); or (5) a single task order placed under a Blanket Purchase Agreement (BPA) (FAR 8.405-3).

Any combination of federal government and non-federal projects can be submitted.

**Multiple-award contract** means a contract that is - (1) A Multiple Award Schedule contract issued by GSA (e.g., GSA Schedule Contract) or agencies granted Multiple Award Schedule contract authority by GSA (e.g., Department of Veterans Affairs) as described in FAR Part 38; (2) A multiple-award task-order or delivery-order contract issued in accordance with FAR Subpart 16.5, Indefinite-Delivery Contracts, including Governmentwide acquisition contracts; or (3) Any other indefinite-delivery, indefinite-quantity contract entered into with two or more sources pursuant to the same solicitation.

For Federal Government experience, “**Prime Contractor**” means the Contractor has privity-of-contract with the Federal Government for all contractual obligations under a mutually binding legal relationship with the Government. In other words, when the Government awards a Contract to a Contractor, the Contractor is considered the “Prime Contractor.”

For example, “Prime Contractors” are identified as such on the cover page of contracts or task orders such as:

- Standard Form (SF) 1449 – Solicitation/Contract/Order for Commercial Items – (Block 17a identifies the Prime Contractor).
- SF26 – Award/Contract – (Block 7 identifies the Prime Contractor).
- SF33 – Solicitation, Offer, and Award – (Block 15A identifies the Prime Contractor).
- Department of Defense (DD) 1155 – Order for Supplies or Services (Block 9 identifies the Prime Contractor).
- Optional Form 307 – Contract Award (Block 7 identifies the Prime Contractor).
- GSA Form 300 – Order for Supplies and Services (Block 6 identifies the Prime Contractor).

For Relevant Experience, work performed as a “**Subcontractor**” means the Contractor does not have privity-of-contract with the end-user, but has privity-of-contract with the Prime Contractor or another Subcontractor. While a project performed as a subcontractor will likely be part of a larger project, only the work identified in the specific subcontract may be utilized for scoring as a relevant experience project.

A “Task Order” is defined as an order for services placed against an established contract.

Projects submitted as Primary Relevant Experience or Emerging Technology Relevant Experience may not be used in more than one proposal for the same Pool under this Solicitation. Projects used in more than one proposal in a given Pool under this Solicitation will be removed from all proposals and will not be evaluated as part of any Offeror's proposal. It is the Offeror's sole responsibility to ensure that the Projects submitted as part of its proposal are not submitted in any other proposals for the same pool.

#### **L.5.2.2 Relevant Experience Submission**

Using J.P-2, the Offeror must submit a **MINIMUM OF THREE (3)** and may submit a **MAXIMUM OF FIVE (5)** distinct Primary Relevant Experience Projects.

The submitted Primary relevant experience projects must meet the following conditions:

- a. Project includes performance in one of the NAICS listed in L.5.2.2.1. The claimed NAICS must have been integral to the performance of the project.
  - i. The assigned NAICS in FPDS is one of the five (5) NAICS codes listed in L.5.2.2.1, and the project can be verified in accordance with L.5.2.2.1.1 (1) below, **OR**
  - ii. Offerors claim a different NAICS code than the NAICS code assigned in FPDS .The NAICS being claimed is one of the five (5) NAICS codes listed in L.5.2.2.1 and can be verified in accordance with L.5.2.2.1.1(2) **OR**
  - iii. Project is non-federal, in which a NAICS code was not assigned, but is one of the five (5) NAICS codes listed in L.5.2.2.1 is being claimed and can be verified in accordance with L.5.2.2.1.2 below.
- b. A relevant experience project may not be claimed more than once in the same pool.
- c. Each Primary Relevant Experience Project must be ongoing or have been completed within five (5) years from the date proposals are due.
- d. Each Primary Relevant Experience Project must be complete or have at least one year of performance.
- e. No Individual Project Value shall be less than \$250,000. Note: Project value for completed projects is determined by the total obligated dollars. Project value for ongoing projects is determined based on the total estimated value (inclusive of all option periods).

#### L.5.2.2.1 Primary Relevant Experience NAICS Areas

NAICS	NAICS Title	Description
518210	Data Processing, Hosting, and Related Services	This area comprises projects primarily engaged in providing infrastructure for hosting or data processing services. These projects may provide specialized hosting activities, such as web hosting, streaming services or application hosting; provide application service provisioning; or may provide general time-share mainframe facilities to clients. Data processing projects provide complete processing and specialized reports from data supplied by clients or provide automated data processing and data entry services.
541511	Custom Computer Programming Services	This area comprises projects primarily engaged in writing, modifying, testing, and supporting software to meet the needs of a particular customer.
541512	Computer Systems Design Services	This area comprises projects primarily engaged in planning and designing computer systems that integrate computer hardware, software, and communication technologies. The hardware and software components of the system may be provided as part of integrated services. These projects often include installation of the system and training and supporting users of the system.
541513	Computer Facilities Management Services	This area comprises projects primarily engaged in providing on-site management and operation of clients' computer systems and/or data processing facilities. Projects providing computer systems or data processing facilities support services are included in this area.
541519	Other Computer Related Services	This area comprises projects primarily engaged in providing computer related services (except custom programming, systems integration design, and facilities management services). Projects providing computer disaster recovery services or software installation services are included in this area.

The North American Industry Classification System (NAICS) is the standard used by Federal statistical agencies in classifying business establishments for the purpose of collecting, analyzing, and publishing statistical data related to the U.S. business economy. Additional information is available at:

<https://www.census.gov/naics/>

##### L.5.2.2.1.1 Verification of Primary Relevant Experience Submission (Federal Government Contracts)

In order to receive points for each submitted Primary Relevant Experience Submission, offerors must complete an Attachment J.P-2 for each project. Offerors must also submit the following documents for verification of claimed scoring elements:

1. Submit a FPDS-NG Report that provides verification of all claimed scoring elements included on Attachment J.P-2. (See Attachment J.P-6, FPDS-NG Sample, for a sample FPDS-NG Report and an example of which fields will provide appropriate verification of scoring elements). When multiple FPDS-NG reports are available, the most recent report shall be submitted as well as any previous reports necessary for verification of claimed scoring elements, **OR**
2. If the FPDS-NG Report does not substantiate all information on Attachment J.P-2 (e.g., NAICS entered in FPDS-NG does not reflect the IT work performed) the following verification documents must be included.
  - a. If available, FPDS-NG Report that provides verification of any information included on Attachment J.P-2. When multiple FPDS-NG reports are available, the most recent report shall be submitted as well as any previous reports necessary for verification of claimed scoring elements.
  - b. A completed Attachment J.P-2 **signed by a Contracting Officer (CO) with cognizance over the submitted project**. The citation must include the CO's direct telephone number and direct email address.

If access to the cognizant Contracting Officer is unattainable, the Government will accept the signature of the Contracting Officer's Representative (COR) directly associated with the project only if the following are included: a copy of the COR delegation letter; the COR's direct telephone number and email address; and the cognizant CO's direct telephone number and email address and copy of original contract award document, this may include the following:

- Standard Form (SF) 1449 – Solicitation/Contract/Order for Commercial Items – (Block 17a identifies the Prime Contractor, Block 9 identifies the U.S. Federal Government Agency, Block 3 identifies the Award/Effective Date, and Block 31c. identifies the date the Contracting Officer signed).
- SF26 – Award/Contract – (Block 7 identifies the Prime Contractor, Block 5 identifies the U.S. Federal Government Agency, Block 3 identifies the Effective date, and Block 20C identifies the date the Contracting Officer signed).
- SF33 – Solicitation, Offer, and Award – (Block 15A identifies the Prime Contractor, Block 7 identifies the U.S. Federal Government Agency, and Block 28 identifies the date the Contracting Officer awarded/signed).
- Department of Defense (DD) 1155 – Order for Supplies or Services (Block 9 identifies the Prime Contractor, Block 6 identifies the U.S. Federal Government Agency, Block 3 identifies the date of Order, and Block 24 identifies the Contracting Officer signature).
- Optional Form 307 – Contract Award (Block 7 identifies the Prime Contractor, Block 5 identifies the U.S. Federal Government Agency, Block 2 identifies the Effective date, and Block 15C identifies the date the Contracting Officer signed).
- GSA Form 300 – Order for Supplies and Services (Block 6 identifies the Prime Contractor, Block 10 identifies the U.S. Federal Government Agency, Block 1 identifies the Date of Order, and Block 26C identifies the date the Contracting Officer signed).
- Other Official Government Award Form not identified above (Must explicitly identify the Contractor, Government Agency, Order Number, Dollar Value, and the date the Contracting Officer awarded/signed).

3. **Copy of Contract Statement of Work** - The Statement of Work (SOW), or Performance Work Statement (PWS), from the contract that describes the general scope, nature, complexity, and purpose of the supplies or services the customer acquired under the contract. Additionally, the Offeror must provide an index to, and identify by highlighting in yellow, those specific written passages in the SOW that support the claimed NAICS. If a Statement of Objectives (SOO) clearly indicates the NAICS being claimed, the SOO may be submitted. If the SOO is not clear, then the contractor-generated SOW/PWS must be submitted along with the SOO.
4. **(OPTIONAL)** The Contract's Section B Supplies/Services & Prices or Costs Contract Line Items (CLINs) - If experience matching the claimed NAICS is specifically and clearly called out in a single or in multiple CLINs, the Offeror may include that section of the contract and should highlight the relevant CLINs.

#### **L.5.2.2.1.2 Verification of Primary Relevant Experience Submission (Non-Federal Contracts and federal government subcontracts)**

**Please note, this verification method should be used when relevant experience was performed as a subcontractor, even if the project was performed for another company who served as the prime contractor for a government contract.**

In order to receive points for each submitted Primary Relevant Experience Submission, offerors must complete an Attachment J.P-2. **NOTE: Non-Federal Contracts are not eligible to receive points for elements L.5.2.2.3, L.5.2.2.4, L.5.2.2.5, or L.5.2.2.6.**

For non-federal projects, the completed J.P-2 must be signed by a Corporate Officer/Official of the commercial entity with cognizance over the submitted project. **For non-federal contracts, verification of claimed scoring for L.5.2.2 and L.5.2.2.2 may only be accomplished through documentation that includes the following information:**

- Non-Government Award Form (Must explicitly identify the Contractor, Non-Government Customer, Dollar Value, and the date the customer awarded/signed).
- Contract documentation that describes the general scope, nature, complexity, and purpose of the supplies or services the customer acquired under the contract. Additionally, the Offeror must provide an index to, and identify by highlighting in yellow, those specific written passages in the contract that support the claimed NAICS. The documentation must clearly indicate experience with the NAICS being claimed.

**NOTE:** If Attachment J.P-2 requires a signature for verification and is not signed by the appropriate party (or parties) as indicated throughout Section L, points shall not be earned.

#### **L.5.2.2.2 Relevant Experience - Project Size**

For each relevant experience project submitted under L.5.2.2, the Offeror will receive additional points for project values as specified in M.6.

**Verification:** The Offeror must provide documentation to verify Project Size in accordance with L.5.2.2.1.1 or L.5.2.2.1.2. This includes a FPDS-NG Report or contract award document that indicates the value of the project.



**Note:** Project value for **completed** projects is determined by the total obligated dollars. Project value for **ongoing** projects is determined based on the total estimated value (inclusive of all option periods).

#### **L.5.2.2.3 Demonstrating Experience with Multiple Federal Government Customers (Federal Government Contracts Only)**

**This additional scoring is only available for relevant experience projects performed as a prime contractor to the Federal Government.**

For each relevant experience project submitted under L.5.2.2, the Offeror will receive additional points for each additional unique Federal Government Customer represented beyond the first unique Federal Government Customer. A Federal Government Customer is determined by the Funding Agency ID identified within the FPDS-NG Report.

For example, one relevant experience project with Funding Agency ID 4732 (GSA/Federal Acquisition Service) and another relevant experience project with Funding Agency ID 2100 (Department of the Army) would qualify as two Federal Government Customers. Submitting two relevant experience projects with Funding Agency ID 4732 (GSA/Federal Acquisition Service) would only qualify as one Federal Government Customer and the second project with the same Funding Agency ID would not meet the requirements of this section for additional scoring.

The Offeror must provide the necessary information in the appropriate section in Attachment J.P-2 Relevant Experience (Primary) Project Template.

**Verification:** The Offeror must provide a FPDS-NG Report that indicates the Funding Agency ID for verification purposes.

#### **L.5.2.2.4 Projects with Cost-Reimbursement (Federal Government Contracts Only)**

For up to two relevant experience projects submitted under L.5.2.2, the Offeror will receive additional points if the projects are United States Federal Government Cost-Reimbursement, specifically any of the cost-reimbursement contract types specified under FAR Subpart 16.3, Cost-Reimbursement Contracts.

The Offeror must provide the necessary information in the appropriate section in Attachment J.P-2.

**Verification:** The Offeror must provide a FPDS-NG Report that indicates a cost-reimbursement contract type for verification purposes.

#### **L.5.2.2.5 Task Order Award Against a Multiple-Award Contract (Federal Government Contracts Only)**

For each relevant experience project submitted under L.5.2.2, the Offeror will receive additional points if the project is a task order awarded against a Federal Government multiple-award contract as defined in Section L.5.1.1 above. **This additional scoring is only available for relevant experience projects performed as a prime contractor to the Federal Government.** As defined in FAR Part 2, *Task order* means “an order for services placed against an established contract or with Government sources.”

The Offeror must provide the necessary information in the appropriate section in Attachment J.P-2 Relevant Experience (Primary) Project Template.

**Verification:** In addition to the task order FPDS-NG, the Offeror must provide a FPDS-NG Report for the Multiple-Award Contract that indicates “Multiple Award” within the “Multiple Or Single Award IDV” field for verification purposes.

#### **L.5.2.2.6 Relevant Experience Project in an Outside the Continental United States (OCONUS) Location (Federal Government Contracts Only)**

For a relevant experience project submitted under L.5.2.2, the Offeror will receive additional points for projects for services performed as a **prime contractor** on a government contract in an OCONUS location.

OCONUS work locations include the non-foreign work areas of Alaska and Hawaii; the Commonwealths of Puerto Rico, Guam, and the Northern Mariana Islands; and the territories and possessions of the United States (excluding the Trust Territories of the Pacific Islands) as well as foreign work areas (any country or nation outside of the United States of America).

Temporary Duty Assignments (TDY) fewer than 180 days will not be considered for credit. All or a portion of the work must have been performed in an OCONUS location for greater than 180 days.

The Offeror must provide the necessary information in the appropriate section in Attachment J.P2.

The Offeror must provide a FPDS-NG Report that indicates the principal place of performance location was an OCONUS location. If the FPDS report indicates that the principal place of performance was a CONUS location, then the Offeror must provide (1) a copy of the contract SOW or documents from the contract that describe the work performed at the OCONUS location(s), and (2) an authorized signature as described in L.5.2.2.1.1 (2).

#### **L.5.2.2.7 Relevant Experience Project Providing Cybersecurity Services**

For up to two relevant experience projects submitted under L.5.2.2, the Offeror will receive additional points if the project provided cybersecurity services. Cybersecurity is the body of technologies, processes and practices designed to identify, detect, protect, respond to and recover from attack, damage or unauthorized access to networks, devices, programs and data.

The Offeror must provide the necessary information in the appropriate section in Attachment J.P-2.

**Verification:** The Offeror must provide an index to, and identify by highlighting in yellow, those specific written passages in the SOW or contract documentation that support the claim of the project providing cybersecurity services. If applicable, the index should map those services to services identified in Section C.4.2, Cybersecurity.

#### **L.5.2.2.8 Breadth of Relevant Experience**

The Offeror will receive additional points for each additional NAICS area with demonstrated relevant experience.

Scoring for this element is only available through the projects submitted under L.5.2.2 by demonstrating relevant experience in multiple NAICS areas listed in L.5.2.2.1.

For example, submitting one relevant experience project demonstrating experience in NAICS 541511 Custom Computer Programming Services and a different project demonstrating experience in NAICS 541512 Computer Systems Design Services would qualify as two NAICS areas. Submitting two projects representing NAICS 541512 Computer Systems Design Services would only qualify as one NAICS area and those two projects alone would not meet the requirements of this section for additional scoring.

### L.5.2.3 Emerging Technology Relevant Experience

Using the Emerging Technology relevant experience project template in accordance with the instructions herein and Attachment J.P-3 Relevant Experience (Emerging Technology) Project Template, the Offeror may submit a MAXIMUM of three (3) Emerging Technology Relevant Experience Projects.

The submitted Emerging Technology relevant experience projects must meet the following conditions:

1. Each project must have been for the performance of one of the Emerging Technologies listed in L.5.2.3.1 Emerging Technology Listing. The claimed Emerging Technology must have been integral to performance of the project.
2. No project may be used more than once within the Emerging Technology Relevant Experience.
  - a. It is acceptable for the same project to be submitted for both Primary Relevant Experience and Emerging Technology Relevant Experience. The project must be submitted separately for each Relevant Experience section and follow the submission instructions and verification requirements of L.5.2.2 and L.5.2.3.
3. Each Emerging Technology Relevant Experience Project must be ongoing or have been completed within five (5) years from the date proposals are due.
4. Each Emerging Technology Relevant Experience Project must be complete or have at least one year of performance.
5. No Individual Project Value shall be less than \$250,000.

**Note:** Project value for **completed** projects is determined by the total obligated dollars. Project value for **ongoing** projects is determined based on the total estimated value (inclusive of all option periods).

#### L.5.2.3.1 Emerging Technology Listing

RFP Section Reference	Emerging Technology	Description
C.3.1.1	<b>Advanced and Quantum Computing</b>	Advanced computing refers to technical capabilities that support compute and data intensive modeling and simulation. This includes the use of quantum mechanics and information theory to enable faster speeds, better precision, and optimum functionality.
C.3.1.2	<b>Artificial Intelligence</b>	Artificial intelligence (AI), also known as machine intelligence, is a branch of computer science that aims to imbue software with the ability to analyze its environment using either predetermined rules and search algorithms, or pattern recognizing machine learning models, and then make decisions based on those analyses.

<b>C.3.1.3</b>	<b>Automation Technology</b>	Automation is the creation and application of technologies to produce and deliver goods and services with minimal human intervention. The implementation of automation technologies, techniques and processes improve the efficiency, reliability, and/or speed of many tasks that were previously performed by humans.
<b>C.3.1.4</b>	<b>Distributed Ledger Technology</b>	Distributed Ledger Technology (DLT) is a type of ledger that is shared, replicated, and synchronized in a distributed and decentralized manner. DLT can be used to decentralize and automate processes in a large number of sectors. The attributes of a distributed ledger technology allow for large numbers of entities or nodes, whether collaborators or competitors, to come to consensus on information and immutably store it.
<b>C.3.1.5</b>	<b>Edge Computing</b>	Edge Computing brings computation and data storage closer to the devices where it's being gathered, rather than relying on a central location that can be thousands of miles away. This is done so that data, especially real-time data, does not suffer latency issues that can affect an application's performance. Processing is done locally, reducing the amount of data that needs to be processed in a centralized or cloud-based location.
<b>C.3.1.6</b>	<b>Immersive Technology</b>	Immersive technology refers to technology that attempts to emulate a physical world through the means of a digital or simulated world by creating a surrounding sensory feeling, thereby creating a sense of immersion.

#### **L.5.2.3.1.1 Verification of Emerging Technology Relevant Experience Submission**

In order to receive points for each submitted Emerging Technology Relevant Experience project, Offerors must provide verification of all information included on the Attachment J.P-3 Relevant Experience (Emerging Technology) Project Template, through submission of the following documents:

1. The completed Attachment J.P-3 must be signed by a Contracting Officer (CO) with cognizance over the submitted project. The citation must include the CO's point-of-contact information (POC) that includes direct telephone number and direct email address.
2. If access to the cognizant Contracting Officer is unattainable, the Government will accept the signature of the Contracting Officer's Representative (COR) directly associated with the project provided the COR and the cognizant CO's point-of-contact information (POC) with direct telephone numbers and email addresses are provided, **OR**
3. For a non-federal project, the completed Attachment J.P-3 must be signed by a Corporate Officer/Employee of the customer with cognizance over the submitted project.
4. Copy of original contract award document, this may include the following:
  - a. Standard Form (SF) 1449 – Solicitation/Contract/Order for Commercial Items – (Block 17a identifies the Prime Contractor, Block 9 identifies the U.S. Federal Government

- Agency, Block 3 identifies the Award/Effective Date, and Block 31c. identifies the date the Contracting Officer signed).
- b. SF26 – Award/Contract – (Block 7 identifies the Prime Contractor, Block 5 identifies the U.S. Federal Government Agency, Block 3 identifies the Effective date, and Block 20C identifies the date the Contracting Officer signed).
  - c. SF33 – Solicitation, Offer, and Award – (Block 15A identifies the Prime Contractor, Block 7 identifies the U.S. Federal Government Agency, and Block 28 identifies the date the Contracting Officer awarded/signed).
  - d. Department of Defense (DD) 1155 – Order for Supplies or Services (Block 9 identifies the Prime Contractor, Block 6 identifies the U.S. Federal Government Agency, Block 3 identifies the date of Order, and Block 24 identifies the Contracting Officer signature).
  - e. Optional Form 307 – Contract Award (Block 7 identifies the Prime Contractor, Block 5 identifies the U.S. Federal Government Agency, Block 2 identifies the Effective date, and Block 15C identifies the date the Contracting Officer signed).
  - f. GSA Form 300 – Order for Supplies and Services (Block 6 identifies the Prime Contractor, Block 10 identifies the U.S. Federal Government Agency, Block 1 identifies the Date of Order, and Block 26C identifies the date the Contracting Officer signed).
  - g. Other Official Government Award Form not identified above (Must explicitly identify the Contractor, Government Agency, Order Number, Dollar Value, and the date the Contracting Officer awarded/signed).
  - h. Non-Government Award Form (Must explicitly identify the Contractor, Non-Government Customer, Dollar Value, and the date the customer awarded/signed).
5. Copy of Contract Statement of Work - The Statement of Work (SOW), or Performance Work Statement (PWS), from the contract that describes the general scope, nature, complexity, and purpose of the supplies or services the customer acquired under the contract. Additionally, the Offeror must provide an index to, and identify by highlighting in yellow, those specific written passages in the SOW that support the claim of having performed the Emerging Technology as determined by the Offeror's subjective review. If a Statement of Objectives (SOO) clearly indicates the Emerging Technology being claimed, the SOO may be submitted. If the SOO is not clear then the contractor generated SOW/PWS must be submitted along with the SOO.
6. If at least one year of performance was not completed, then either an interim or final CPARS, or a completed Award Fee Determination.
7. **(OPTIONAL)** The Contract's Section B Supplies/Services & Prices or Costs Contract Line Items (CLINs) - If an Emerging Technology is specifically and clearly called out in a single or in multiple CLINs, the Offeror may include that section of the contract and should highlight the relevant CLINs.

NOTE: If Attachment J.P-3 Relevant Experience (Emerging Technology) Project Template requires a signature for verification and is not signed by the appropriate party (or parties) as indicated throughout Section L, points shall not be earned.

#### **L.5.2.3.2 Breadth of Emerging Technology Relevant Experience**

The Offeror will receive additional points for each additional Emerging Technology with demonstrated relevant experience.

Scoring for this element is only available through the projects submitted under L.5.2.3 by demonstrating relevant experience with multiple Emerging Technologies listed in L.5.2.3.1. For example, submitting one Emerging Technology project demonstrating experience in Artificial Intelligence and a different project

demonstrating experience in Edge Computing would qualify as two Emerging Technologies. Submitting two projects representing Distributed Ledger Technology would only qualify as one Emerging Technology and those two projects alone would not meet the requirements of this section for additional scoring.

### **L.5.3 Volume 3 – Past Performance**

Past performance will be evaluated using projects submitted under L.5.2.2 Primary Relevant Experience. A past performance assessment must be submitted for each relevant experience project submitted under L.5.2.2.

Acceptable forms of past performance assessments are detailed below in L.5.3.1 and L.5.3.2.

Only in the event Contractor Performance Assessment Reporting System (CPARS) information is not available will an Offeror be allowed to submit Attachment J.P-4 Past Performance Rating Form, as a substitute Past Performance Survey. If CPARS information is available for any selected past performance relevant experience project, it **must** be used for the Past Performance evaluation.

#### **L.5.3.1 Past Performance (When CPARS information exists)**

If the Government has **interim or final** ratings in CPARS for the relevant experience projects being utilized, the Offeror shall provide a copy of this rating with their proposal. The Government may retrieve past performance information from the CPARS database in order to validate the Offeror's submission. For the purposes of this solicitation, the final past performance information will be used on a relevant experience project. If a final rating is not available, the most **current** past performance information will be used. Offerors are responsible for verifying whether past performance ratings exist in the CPARS database prior to using Past Performance Surveys.

#### **L.5.3.2 Past Performance (When CPARS information does not exist)**

If the Government has not finalized past performance ratings in the CPARS database; or, if the project(s) is non-federal, the Offeror shall submit a Past Performance Survey using the template in Attachment J.P-4 Past Performance Rating Form. No other format or additional proposal documentation will be considered.

Using the Past Performance Rating Form in Attachment J.P-4 the Offeror shall provide the survey directly to each of the references. The Past Performance Rating Form must be completed and signed by a Contracting Officer, Contracting Officer's Representative, or Contracting Officer's Technical Representative with cognizance over the submitted project. For a non-federal project, the Past Performance Rating Form must be completed and signed by a Corporate Officer/Official of the customer with cognizance over the submitted project.

The Offeror shall instruct each rater to send a completed form directly back to the Offeror.

The Offeror must submit all Past Performance Rating Forms, as applicable, with their proposal submission.

### **L.5.3.3 Negative Past Performance Narrative (Optional)**

The Offeror may submit a one-page narrative for each project being utilized for past performance to provide information on problems encountered on the submitted projects and the Offeror's corrective actions. This submission is not required but may be included to address past performance assessments where the majority of rating elements are below satisfactory. The Government will consider this information, as well as information obtained from any other sources, when evaluating the Offeror's past performance.

### **L.5.4 Volume 4 – Systems, Certifications, and Clearances**

The following Systems, Certifications, and Clearances are not minimum or mandatory requirements; however, Offerors who demonstrate having these Systems, Certifications, and Clearances within their proposal will be considered more favorably. See Section M.6., Scoring Table.

#### **L.5.4.1 Cost Accounting System and Audit Information**

If claiming credit for this scoring element, the Offeror must provide verification from the Defense Contract Audit Agency (DCAA), Defense Contract Management Agency (DCMA), or any Cognizant Federal Agency (CFA) of an acceptable accounting system that has been audited and determined adequate for determining costs applicable to the contract or order in accordance with FAR 16.301-3(a)(3). By claiming scoring for this element, the Offeror certifies there have been no material changes to the accounting system since the last audit of its accounting system.

Offerors shall provide the name, address, phone number, and email of the current representative at their cognizant DCAA, DCMA Offices or CFA and submit, if available, a copy of a Pre-Award Survey of Prospective Contractor Accounting System (SF1408). If the SF1408 is not available, the Offeror must submit a letter received from the auditing agency, on auditing agency letterhead, from DCAA, DCMA, or CFA indicating unequivocally that the Offeror's accounting system was audited and determined adequate for cost reimbursement contracting. If both the SF1408 and auditing agency letter exist, submit both with the offer.

GSA's GWAC Program Office will not sponsor a "Pre-Award Survey of Prospective Contractor Accounting System" or an Adequacy determination on behalf of any Offerors for scoring purposes.

#### **L.5.4.2 Approved Purchasing System**

If claiming credit for this scoring element, the Offeror must provide verification from the Defense Contract Management Agency (DCMA), or any Cognizant Federal Agency (CFA) of an approved purchasing system for compliance in the efficiency and effectiveness with which the Contractor spends Government funds and compliance with Government policy when subcontracting.

Verification requirements include a copy of the Offeror's official Contractor Purchasing System Review (CPSR) report, if available and/or official letterhead from DCMA or CFA verifying the approval of the purchasing system.

The Offeror shall provide the Unique Entity Identifier (UEI)/Data Universal Numbering System (DUNS) and Commercial and Government Entity code (CAGE) of the Business Entity that is being credited, and

POC information that includes the name, address, phone number, and email of the representative at their Cognizant DCMA or CFA that determined approval.

The offer shall make reference to the page number and paragraph of the CPSR audit or letter that determined the approval of the purchasing system.

#### **L.5.4.3 Capability Maturity Model Integration (CMMI) Certification**

If claiming credit for this scoring element, the Offeror must provide verification of a current CMMI-Development or CMMI-Services Certification at Maturity Level 2 or higher. Verification requirements include a copy of the Offeror's official certification from a CMMI Institute Certified Lead Appraiser. The Offeror shall provide POC information that includes the name of the Certification body and name, phone number, and email of the representative who provided the CMMI appraisal.

The Offeror shall only receive points for certifications at the highest level achieved. For example, if points are claimed for Maturity Level 3, points cannot be claimed for Maturity Level 2.

#### **L.5.4.4 ISO 9001:2015 Certification**

If claiming credit for this scoring element, the Offeror must provide verification of a current 9001:2015 Certification. Verification requirements include a copy of the Offeror's official 9001:2015 Certification of Conformity/Conformance. The Offeror shall provide POC information that includes the name of the Certification body and name, address, phone number, and email of the representative who provided the ISO 9001:2015 Certification.

#### **L.5.4.5 ISO 20000-1:2018 Certification**

If claiming credit for this scoring element, the Offeror must provide verification of a current ISO 20000-1:2018 Certification. Verification requirements include a copy of the Offeror's official ISO 20000-1:2018 Certification of Conformity/Conformance. The Offeror shall provide POC information that includes the name of the Certification body and name, address, phone number, and email of the representative who provided the ISO 20000-1:2018 Certification.

#### **L.5.4.6 ISO/IEC 27001:2013**

If claiming credit for this scoring element, the Offeror must provide verification of a current ISO 27001:2013 Certification. Verification requirements include a copy of the Offeror's official ISO 27001:2013 Certification of Conformity/Conformance. The Offeror shall provide POC information that includes the name of the Certification body and name, address, phone number, and email of the representative who provided the ISO 27001:2013 Certification.

#### **L.5.4.7 Facility Clearance Level (FCL)**

If claiming credit for this scoring element, the Offeror must identify their Government Facility Clearance Level (FCL) on the Document Verification and Self Scoring Worksheet in Attachment J.P-1.

Offerors shall submit a letter signed by their Facility Security Officer identifying the Offeror's CAGE code, Facility Clearance Level (FCL) and cognizant security office, such as the Defense Counterintelligence and Security Agency (DCSA) Office, verifying that a facility clearance (secret, top secret, or higher) has



been granted. GSA will verify the claimed FCL with DCSA. GSA will not sponsor Offerors for any type of security clearances. The Offeror shall only receive points for a clearance at the highest level achieved. For example, if points are claimed for Top Secret, points cannot be claimed for Secret.

### **L.5.5 Volume 5 – Risk Assessment**

#### **L.5.5.1 Organizational Risk Assessment**

Within the J.P-1 Document Verification and Self Scoring Worksheet, the Offeror shall identify if it has previously performed in the same business arrangement as proposed.

A “business arrangement,” for the purposes of this evaluation factor, is defined as:

1. An individual company (that is not proposing as part of a joint venture or with a team of subcontractors), or a
2. Joint venture, or a
3. A prime contractor and its proposed team of subcontractors.

A business arrangement is considered to have previously performed if one or more applicable conditions are met:

1. An individual company (that is not proposing as part of a joint venture or with a team of subcontractors) has previously performed on a contract or order as itself; or
2. A joint venture has previously performed on a contract or order
3. All members of a joint venture have previously performed together on a contract or order as a joint venture or other business arrangement, or
4. Each proposed subcontractor has previously performed on a contract or order as a subcontractor to the offering prime contractor.

No additional verification is required for an individual company offering as itself.

Previous performance for joint ventures, or a prime contractor with a proposed team of subcontractors, must submit the following for verification:

1. The contract or order for which the work was performed and
2. Evidence of the business arrangement such as
  - a. a joint venture agreement that identifies all members or
  - b. a copy of the subcontract(s).

Scoring for this element is only available for demonstrating that the Offeror has previously performed in the proposed business arrangement. An IDIQ contract or BPA without performance does not satisfy the requirement of this element for previous performance.

#### **L.5.5.2 Limitations on Subcontracting Compliance Risk (APPLICABLE ONLY TO HUBZONE, SDVOSB, AND WOSB POOLS)**

**Note: This evaluation factor ONLY applies to evaluations of the HUBZone, SDVOSB, and WOSB Pools. It will not be evaluated for proposals to the Small Business Pool.**

Within the J.P-1 Document Verification and Self Scoring Worksheet, the Offeror shall identify if at least 50% of the projects submitted under L.5.2.2 Relevant Experience Submission were performed by the Offeror itself or a similarly situated entity.

To receive scoring for this element, an Offeror must demonstrate at least 50% of the projects submitted under L.5.2.2 Relevant Experience Submission were performed by the Offeror itself or a similarly situated entity.

If submitting as an individual company, no additional verification is needed to claim this scoring. If submitting as a joint venture or as a team with proposed subcontractors, the current socioeconomic status of the company providing each relevant experience project must be identified on Attachment J.P-5. Current socioeconomic status is based on the representation made in Section K of the proposal.

#### **L.5.6 Volume 6 – Responsibility**

To be eligible for award, the Offeror must submit the following information under Volume 6 – Responsibility.

In accordance with FAR Part 9 Contractor Qualifications, Offerors that are not deemed responsible will not be considered for award. A satisfactory record of integrity and business ethics is required.

In making the determination of responsibility, information in the Federal Awardee Performance and Integrity Information System (FAPIS), exclusions denoted in the System for Award Management (SAM) - Offeror's Representations and Certifications, the Offeror's qualification and financial information (GSA Form 527), and any other pertinent data will be considered.

##### **L.5.6.1 Cybersecurity and SCRM Assessment**

Offerors must submit a brief (seven pages or less) written cybersecurity and SCRM assessment which addresses actions taken to identify, manage and mitigate supply chain and cybersecurity risk. The assessment must identify any cybersecurity or SCRM-related industry certifications currently held by the Offeror. The assessment must also provide a narrative of how hardware, software, firmware/embedded components and information systems are protected from component substitution, functionality alteration, and malware insertion while in the supply chain; and explain how the Offeror will maintain a high level of cybersecurity and SCRM readiness for performance of IT services to federal customers.

##### **L.5.6.2 Financial Resources**

To be determined responsible, a prospective Contractor must have adequate financial resources to perform the contract, or the ability to obtain them.

The Offeror shall complete and submit a GSA Form 527, Contractor's Qualification and Financial Information, Attachment J.P-7. If the fill in portion of the form does not accommodate your information, please manually write in the required information. **All** forms must be signed by an authorized official at the bottom of page 6.

For Offerors proposing as a joint venture, financial responsibility documents required by Volume 6 must be submitted for each member of the joint venture.

The following instructions are provided for the GSA Form 527 and attachments.

**NOTE: The GWAC PCO may provide the information to GSA financial analysts who may contact an Offeror after their initial financial review for clarification or additional information, if necessary.**

### **Section I – General Information**

- Complete all applicable sections
- **Block 1A:** For Offerors, this is the full name of the legal offering entity that will be signing the contract with GSA as submitted on the SF Form 33. **For all companies, this must match the Articles of Incorporation/Organization and/or Name Change Amendments that are filed with the State that identify the current Legal Name of the Company. Otherwise, the entire form may be rejected.**
- **Block 6:** This is asking whether the legal offering entity uses a DBA, trade name, fictitious name trademark, etc., for business purposes.
- **Block 13:** Non-disclosure of this information is a more significant negative factor than not reporting the items listed.

### **Section II - Government Financial Aid and Indebtedness**

- Please complete all applicable sections.
- You must answer 14A, 14B, 15A and 16.

### **Section III – Financial Statements and Section IV Income Statements**

- Block 20: Check the applicable boxes to show whether the figures are in "Actual," "Thousands" or "Millions."
- Blocks 24-28: Submit the last full fiscal year statement and subsequent interim statements. You must attach the financial and interim statements rather than write the figures on the GSA Form 527 – Page 2. Make sure that the full name of the legal offering entity or parent is in the heading of the financial statements. In addition, the completed Balance Sheet dates and the complete dates of the period covered by the Income Statement must correspond to the Offeror's fiscal year cycle.

**\*NOTE: To those who use QuickBooks software\***

The Income Statement defaults to a month/year format for all versions of this software that precedes 2009. The complete dates of the period covered by the Income Statement must be submitted (e.g., January 1, 2018 to December 31, 2019). In addition, the older versions show an account called "Opening Bal Equity" in the Balance Sheet's Equity section. Please determine what accounts those funds belong in and transfer them to the correct account.

### **Section V – Banking and Finance Company Information**

- Please complete all applicable sections; however, if your company has a prepared list of bank and trade references, you may attach it to the GSA Form 527 instead of completing this section.

### **Section VI – Principal Merchandise or Raw Material Supplier Information**

- Leave this Section Blank.

### **Section VII – Construction/Service Contracts Information**

- Leave this Section Blank.

### **Section VIII – Remarks**

- Provide remarks as applicable.

### **Certification**

- The Name of Business must correspond to the official legal offering entity on the SF33.
- Provide Name, Title, Signature, and Date of Authorized Official.

(END OF SECTION L)

## **SECTION M EVALUATION FACTORS FOR AWARD**

### **M.1 FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)**

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. In lieu of submitting the full text of those provisions, the Offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <https://www.acquisition.gov/>

CLAUSE #	CLAUSE TITLE	DATE
52.217-5	Evaluation of Options	JUL 1990

(End of Provision)

### **M.2 BASIS FOR AWARDS**

The source selection process on Polaris will neither be based on the Lowest Price Technically Acceptable (LPTA) nor Tradeoffs. Within the best value continuum, FAR 15.101 defines best value as using any one or a combination of source selection approaches. For Polaris, the best value basis for awards will be determined by the Highest Technically Rated Qualifying (HTRQ) Offerors. In accordance with 41 U.S.C. 3306(c) and associated GSA Class Deviation CD-2020-14, cost and pricing information shall not be considered at the Master Contract level.

Polaris will consist of four MA/IDIQ contracts, referred to as Pools. Multiple awards shall be made in each of the four Pools. The Government intends to make awards in each pool up to the Qualifying Number (QN) as identified in M.2.1. To be considered as a HTRQ Offeror, the Offeror shall score amongst the highest offers received for each Pool. In the event of a tie score at the QN position, each proposal with the tied score will be designated as an HTRQ proposal. Accordingly, there may be more awards than the identified QN for a Pool based on the number of tied scores.

The Government intends to award contracts without discussions. Initial proposals must contain the best offer. The Government may conduct clarifications, as described in FAR 15.306(a). The Government reserves the right to conduct discussions if determined necessary. The Government reserves the right to make awards in phases.

#### **M.2.1 QUALIFYING NUMBER (QN)**

The QN for each pool is identified below:

- Small Business Pool: 100
- HUBZone Pool: 60
- SDVOSB Pool: 70
- WOSB Pool: 80

### **M.3 SCREENING AND EVALUATION PROCESS**

The evaluation process will begin by ordering the proposals from highest score to lowest score in each Pool solely using the Offeror's Document Verification and Self Scoring Worksheet (Attachment J.P-1).

Hereafter, the top-scoring proposals for each Pool up to the relevant QN will be referred to as the Preliminary Qualifying Proposals (PQP).

A screening process of the PQP will commence to verify that a support document exists for all the evaluation elements in accordance with the Document Verification and Self Scoring Worksheet submitted in accordance with Attachment J.P-1.

The evaluation team will then initially verify that the PQP for each Pool, have also met all of the Acceptability Review requirements in Section M.4 of the solicitation.

Any proposal in the PQP, based upon claimed score, who fails the Acceptability Review will be removed from consideration for award and notified, in writing, as soon as practicable. The next highest rated proposal(s) (based upon score) who passes the Acceptability Review shall be added in the eliminated proposal's place. Only proposals that initially pass all the criteria in the Acceptability Review in accordance with Section M.4. shall be considered eligible for award.

Following the Acceptability Review screening, the evaluation team will then evaluate and verify the PQP support documentation for each evaluation element.

In the event that an evaluation element claimed is unsubstantiated or otherwise not given credit for, the Offeror's preliminary score shall have the point value of the refuted evaluation element deducted and the proposal will be re-sorted based upon the revised score. If the proposal remains in the PQP, the evaluation of the proposal shall continue. If the proposal does not remain in the PQP, the evaluation for that proposal will stop and the next highest rated proposal (based upon score) that passes the Acceptability Review shall be added to the PQP and evaluation shall begin on that proposal.

The evaluation process shall continue this cycle until the apparent successful Offerors in each Pool up to the QN are identified that represent the HTRQ offers (based on validated scores). In the event of a tie at the position of the QN, each Offeror tied for this position shall be designated as an HTRQ Offeror. As stated in M.2 above, even if there is only a single point difference between the Offeror at the QN and the next ranked Offeror, only the Offeror at the QN position will receive an award.

Once the evaluation and validation of the top offerors up to the QN in each Pool has been accomplished, evaluations will cease and contract awards will be announced.

If the evaluation team discovers misleading, falsified, and/or fraudulent proposal information or support, the Offeror shall be eliminated from further consideration for award.

### **M.4 ACCEPTABILITY REVIEW**

The following will be evaluated on a pass/fail basis regarding whether the requested proposal submission information meets the criteria for the information requested in Section L.5.1 and is current, accurate, and complete.

- Offeror's signed SF33
- Completed Document Verification and Self Scoring Worksheet
- Joint Venture Agreement (if applicable)
- Subcontractor Letter(s) of Commitment (if applicable)
- Professional Employee Compensation Plan
- Uncompensated Overtime Policy.

Any proposal who fails the Acceptability Review will be removed from consideration for award and notified, in writing, as soon as practicable.

## **M.5 TECHNICAL EVALUATION**

The Offeror must ensure all the requested proposal submission information is current, accurate, and complete in accordance with Sections L.5.2 Relevant Experience, L.5.3 Past Performance, L.5.4 Systems, Certifications, and Clearances, and L.5.5 Risk Assessment.

Offerors who meet the Acceptability Review in accordance with Section M.4 will be evaluated for claimed points in accordance with the following Sections and Section M.6, Scoring Table.

### **M.5.1 Volume 2 – Relevant Experience**

The Offeror shall ensure all the requested proposal submission information is current, accurate, and complete in accordance with Section L.5.2. Relevant Experience Projects will be scored in accordance with Section M.6, Scoring Table.

Any proposal that fails to provide the minimum of three Primary Relevant Experience Projects (L.5.2.2) will receive no further consideration for award.

### **M.5.2 Volume 3 – Past Performance**

The Offeror must submit past performance documentation in accordance with Section L.5.3 for each Primary Relevant Experience project submitted subject to Section L.5.2.2. Offerors must ensure all the requested past performance submission information is current, accurate, and complete in accordance with Section L.5.3. The Offeror will be evaluated on a basis of demonstrating a positive record of past performance. The Government reserves the right to contact references for any submitted past performance example.

For each relevant experience project where past performance assessments are considered, the Government will not assign a point value to an adjectival rating. However, Offerors that demonstrate positive past performance on each past performance example submitted will be scored in accordance with Section M.6, Scoring Table. Scoring for this factor is on an all or none basis.

Positive past performance is defined as each past performance example receiving a satisfactory or greater rating for the majority of rating elements.

### **M.5.3 Volume 4 – Systems, Certifications, and Clearances**

If the Offeror chooses to submit Systems, Certifications, and Clearances, the Offeror must ensure all the requested proposal submission information is current, accurate, and complete in accordance with Section L.5.4.

Offerors who have Systems, Certifications, and Clearances will receive additional points in accordance with Section M.6, Scoring Table.

All Systems, Certifications, and Clearances are not minimum or mandatory requirements; however, Offeror's who have these Systems, Certifications, and Clearances in place will be scored in accordance with Section M.6, Scoring Table.

Certifications and clearances with multiple levels are not cumulative and shall only receive points for the highest level achieved, e.g., if the Offeror has CMMI-Development Level 3 they would not receive points for CMMI-Development Level 2, only Level 3.

### **M.5.4 Volume 5 – Risk Assessment**

#### **M.5.4.1 Organizational Risk Assessment**

As described in L.5.5.1, an Offeror will receive additional points for demonstrating that it has previously performed in the same business arrangement as proposed. See Section M.6, Scoring Table.

#### **M.5.4.2 Limitation on Subcontracting Compliance Risk (Applicable only to HUBZone, SDVOSB, and WOSB Pools)**

As described in L.5.5.2, the Offeror will receive additional points for demonstrating at least 50% of the projects submitted under L.5.2.2 Relevant Experience were performed by the Offeror itself or a similarly situated entity. See Section M.6, Polaris Scoring Table.



**M.6 POLARIS SCORING TABLE**

Polaris Proposal Evaluation Point Values					
Section	Element	Point Value	Maximum Number of Potential Occurrences	Total Max Points Per Element	Max Point Value
L.5.2	Volume 2 - Relevant Experience				
	Primary Relevant Experience Projects (minimum number of required experience is 3)	3,450	5	17,250	17,250
L.5.2.2.2	Project Size				
	Project with a value greater than \$1 Million, but less than \$5 Million	500	5	2,500	15,000
	Project with a value greater or equal to \$5 Million, but less than \$10 Million	1,500	5	7,500	
	Project with a value equal to or greater than \$10 Million	3,000	5	15,000	
L.5.2.2.3	Demonstrating Experience with Multiple Federal Government Customers				
	Unique Customer (Federal Government Customer is determined by the Funding Agency ID identified within the <a href="https://sam.gov">Sam.gov</a> Report.) Note: minimum 2 or higher	500	4	2,000	2,000
L.5.2.2.4	Projects with Cost-Reimbursement				
	Project is cost-reimbursement type	500	2	1,000	1,000
L.5.2.2.5	Task Order against a Federal Multiple-Award IDIQ Contract				
	Project was a task order against a Multiple-Award Federal Government Contract	400	5	2,000	2,000

L.5.2.2.6	OCONUS Project - Federal Government Contracts Only				
	Project included OCONUS work	1,000	1	1,000	1,000
L.5.2.2.7	Project with Cybersecurity Services				
	Project included cybersecurity services	3,000	2	6,000	6,000
L.5.2.2.8	Breadth of Relevant Experience				
	Experience Demonstrated in Two NAICS Areas	1,000	1	1,000	8,000
	Experience Demonstrated in Three NAICS Areas	2,000	1	2,000	
	Experience Demonstrated in Four NAICS Areas	5,000	1	5,000	
	Experience Demonstrated in Five NAICS Areas	8,000	1	8,000	
L.5.2.3	Emerging Technology Relevant Experience				
	Relevant Experience Projects	1,000	3	3,000	3,000
L.5.2.3.2	Breadth of Emerging Technology Relevant Experience				
	Experience Demonstrated with Two Emerging Technologies	700	1	700	1,000
	Experience Demonstrated with Three Emerging Technologies	1,000	1	1,000	
L.5.3	VOLUME 3 – PAST PERFORMANCE				
	Past Performance - Satisfactory	15,750	1	15,750	15,750
L.5.4	VOLUME 4 – SYSTEMS, CERTIFICATIONS, AND CLEARANCES				
L.5.4.1	Cost Accounting System and Audit Information	4,000	1	4,000	4,000
L.5.4.2	Approved Purchasing System	1,000	1	1,000	1,000

	Capability Maturity Model Integration (CMMI) - SELECT HIGHEST LEVEL APPLICABLE				
L.5.4.3	CMMI - SVC or DEV - LEVEL II	500	1	500	750
	CMMI - SVC or DEV - LEVEL III OR GREATER	750	1	750	
	International Organization for Standardization (ISO) - SELECT ALL APPLICABLE				
L.5.4.4	ISO 9001:2015	750	1	750	2,250
L.5.4.5	ISO 20000-1:2018	750	1	750	
L.5.4.6	ISO 27001:2013	750	1	750	
L.5.4.7	Facility Clearance Level (FCL)				
	Secret	2,000	1	2,000	3,000
	Top Secret	3,000	1	3,000	
L.5.5	VOLUME 5 – RISK ASSESSMENT				
L.5.5.1	Organizational Risk Assessment	8,500	1	8,500	8,500
L.5.5.2	Limitations on Subcontracting Compliance Risk (APPLICABLE ONLY TO HUBZone, SDVOSB, AND WOSB POOLS)	8,500	1	8,500	8,500
SB - TOTAL POSSIBLE POINTS:					91,500
HUBZone, SDVOSB and WOSB - TOTAL POSSIBLE POINTS:					100,000

## **M.7 VOLUME 6 - RESPONSIBILITY**

The overall responsibility determination will be evaluated on a pass/fail basis. In accordance with FAR Part 9, Offerors that are not deemed responsible will not be considered for award. A satisfactory record of integrity and business ethics will be required.

The Government may also use any relevant information in its possession or in the public domain, including information available within the government and in non-government databases, Contractor Performance Assessment Reporting System (CPARS), and Dun & Bradstreet, are examples of such sources.

In making the overall determination of responsibility, information in Federal Awardee Performance and Integrity Information System (FAPIS), exclusions denoted in SAM, the representations and certifications in SAM.gov and Section K, the Offeror's Financial Resources (See Section L.5.6.2), and other pertinent data will be considered.

### **M.7.1 Cybersecurity and Supply Chain Risk Management (SCRM) Assessment**

The Cybersecurity and SCRM Assessment will be evaluated on an acceptable/unacceptable basis and must be determined Acceptable in order to be eligible for award. In order to be determined Acceptable, the assessment must address the following elements:

- (1) How the Offeror will identify, manage and mitigate supply chain and cybersecurity risk.
- (2) The identification of any cybersecurity and SCRM-related industry certifications currently held by the Offeror.
- (3) How hardware, software, firmware/embedded components and information systems are protected from component substitution, functionality alteration, and malware insertion while in the supply chain; and explain how the Offeror will maintain a high level of cybersecurity and SCRM readiness for performance of IT services to federal customers.

(End of Section M)